



Office of the Education Suruhanu (Ombudsman)
An entity of the Office of the Attorney General
126 Ricardo J. Bordallo Governor's Complex, Adelup
P.O. Box 2950 Hagatna, Guam 96932

Telephone: (671) 475-9130 · Fax: (671) 477-4826
Email: educationsuruhanu@guam.gov
Web Address: www.guamlegislature.com



February 23, 2011

To: Honorable Eddie B. Calvo, Governor of Guam
Honorable Judith T. Won Pat, Speaker, Guam Legislature
Dr. Nerissa Bretania Underwood, Superintendent of Education
Chairman, Guam Education Board

From: Education Suruhanu (Ombudsman)

Subject: January 2011 Report

Handwritten notes: 2/24/11, 1:33, 710

Notes from the Education Suruhanu.

Each month the Office of the Education Suruhanu (the OES) provides a report summarizing its activities. The Education Suruhanu investigates any complaints of a person alleging violations of any of the Fourteen (14) Points of the Every Child is Entitled to an Adequate Public Education Act, P.L. 28-45. After completing an investigation, the Education Suruhanu informs the complainant of the conclusion or recommendation in writing and if appropriate, any action taken or to be taken by GDOE. In addition, the Education Suruhanu is authorized to perform inspections of the public schools to ensure compliance with the Fourteen (14) Points. The Education Suruhanu may perform such inspections on its own or with the assistance of various Government of Guam Regulatory Agencies including but not limited to the Department of Public Health and Social Services (DPHSS), the Guam Fire Department (GFD), and the Guam Environmental Protection Agency (GEPA). When working to fulfill the obligations of the office, the Education Suruhanu acts independently, informally, and neutrally. It is the role of the office to approach its duties as a neutral fact finder rather than as an advocate. The information in this report highlights the activities of January 2011.

Please be advised that the law previously established the Office of the Adequate Education Suruhanu (Ombudsman) as an "independent entity of the government of Guam." However, in 2010, the 30th Guam Legislature amended the law establishing the Education Suruhanu as an "entity of the Office of the Attorney General." (P.L. 30-196 § 27 [FY-2011 Budget Act] which amended § 11100 of Title 17 G.C.A.) Such amendment was presumably for the purpose, among other things, of enabling a closer working relationship between the two offices in order to accomplish compliance with the Adequate Public Education Act requirements.

According to the Governor's Directive No. 2011-001 concerning office paper conservation, the information contained in this report is printed on both sides of the page wherever possible.

Respectfully submitted,

Dominic Terlaje
Dominic Terlaje

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FEB 24 2011
1:33

GUAM DEPARTMENT OF EDUCATION
Office of the Superintendent

Rec'd by: *Man*
Date/Time: *2/24/11*

OFFICE OF THE GOVERNOR
CENTRAL FILES

RECEIVED BY: *VICTORIS*
TIME: *11:30* DATE: *2-24-11*

Complaint Report.

Issue	Status	Conclusion/Recommendation	Action taken or to be taken.
<p>Anonymous complaint reporting that Chamorro Language teacher is not certified, restrooms are not clean, sanitary supplies are not provided, various DOE personnel appear to be sitting around wasting government money, and DOE failed to provide feedback.</p>	<p>Complaint that Chamorro teacher not certified and restrooms issues accepted.</p> <p>Case closed.</p> <p>Other issues raised not accepted.</p>	<p>On January 18, our office met with the Principal concerning the complaint. We found that the school currently has two certified Chamorro Language teachers and one Chamorro Language substitute teacher. The Chamorro Language substitute teacher does not possess a certificate in Chamorro Language but is however, a certified elementary teacher. Because one of the Chamorro Language teachers does not possess a Chamorro Language certificate, GDOE is not in compliance with P.L. 28-45 § 4 (12) (a). We also found that according to the Principal, the Chamorro Language substitute teacher is expected to receive a certificate in Chamorro Language sometime in May 2011.</p> <p>We found that the restroom facilities other than the kindergarten restroom facilities were being provided with the necessary sanitary supplies or they were immediately provided with such supplies and they appeared to be clean. However, the kindergarten restrooms are not in good repair and as such, school officials prohibited student use of such restrooms for various health, safety, and sanitary concerns. The following discrepancies were observed in the kindergarten restroom facilities: mold was observed on the ceilings and walls, light shields are missing, hand washing sink counter tops are in disrepair, and mold is growing inside of the hand washing sink cabinets.</p> <p>We found that the kindergarten restroom facility has been experiencing a serious problem with moisture/condensation for some time which may be contributing to the restrooms poor condition. In 2008, the kindergarten restrooms were being renovated, in March 2009, the school reported leaks in the kindergarten restroom ceilings, in October 2010, our office reported various discrepancies in such restrooms and found that they were in poor condition, and shortly after October 2010, the restrooms were voluntarily closed by school officials as a result of various unsafe and unsanitary conditions. The presence of mold growing in such area and disrepair of such restroom facilities has been on ongoing problem for the school that must be addressed and rectified immediately.</p> <p>A proper assessment of such restroom must be conducted to determine the best course of action to ensure that such restrooms remain in a sanitary condition at all times.</p>	<p>According to GDOE officials, an assessment of the kindergarten restroom facilities has been performed but there is no indication of when work would begin to rectify the problems. School officials prohibited the use of such restrooms at this time.</p>
<p>Complaint reporting that parent was not provided assignments for child when requested from various Benavente Middle School personnel while child was on suspension from school.</p>	<p>Complaint not accepted.</p> <p>Case closed.</p>	<p>Issue did not meet the criteria under the Fourteen Points. Child was suspended from school and was later ordered by the court to remain at home. During the time the child was suspended, the parent requested school assignments from various school personnel but was not successful after two requests. The parent indicated that a school counselor informed her that there was no homework. The child returned to school sometime in January 2011.</p>	<p>Recommended that parent contact the school principal and the Superintendent's office concerning this matter.</p>

Issue	Status	Conclusion/Recommendation	Action taken or to be taken.
Anonymous report that student at Okkodo High School was prevented from enrolling at the JP Torres Alternative School for lack of certain required documents.	Compliant not accepted. Case closed.	Issue did not meet the criteria under the Fourteen Points. According school officials, the student's records were supposed to be delivered to the JP Torres Alternative school but were inadvertently misplaced resulting in JP Torres administration denying the student's enrollment into JP Torres. Okkodo High school officials indicated that their checklist indicates that the necessary documents were given to the student's parents.	Okkodo High School officials will provide another copy of the necessary documents to the parents. School officials will also email such documents to the JP Torres Alternative Principal.
Complaint that a science class at the George Washington High School has been without a certified science teacher for approximately three weeks.	Complaint accepted. Case closed.	We found that the assigned certified teacher for the affected science class was on leave since the 2010 Christmas break and it was not known for certain when such teacher would be returning to the class. According to school officials, the teacher was scheduled to return to school on or about January 26, 2011. Because the science class has been without a certified teacher since January 3, 2011, GDOE was not in compliance with P.L. 28-45 § 4 (12) (a). Such provision requires public schools to provide a certified teacher for every class. As a result of the certified teacher's absence from such class, a trained substitute teacher who is not a certified teacher was provided to the class whenever a substitute was made available. When a substitute teacher could not be provided or when the school experienced a shortage of personnel, the class was sometimes sent to the cafeteria.	School officials have requested for assistance from the GDOE main office. According to school officials, a certified teacher cannot be hired to replace the absent teacher until such teacher terminates his employment with GDOE. School officials recently reported that the absent science teacher returned to the classroom on or about January 31, 2011.

School inspection report. The OES has the authority to inspect GDOE public schools on its own noting the various discrepancies that pertain to the Fourteen Points. The OES prepares inspection reports identifying any such discrepancies, makes appropriate recommendations, and provides copies of the inspection report to the School Principal, the Superintendent, the GEB, and the Speaker of the Guam Legislature. In addition, the OES also inspects the GDOE public schools with the assistance of the Department of Public Health and Social Services (DPHSS), the Guam Fire Department (GFD), and the Guam Environmental Protection Agency (GEPA) (collectively referred to as the School Inspection Team [SIT]). The inspections performed by the SIT focus on the health, safety, and sanitary provisions of the Fourteen Points. Each regulatory agency conducts an inspection of the campus and prepares an inspection report identifying the discrepancies discovered and provides a copy of such inspection report to the School Administration upon completion of the inspection.

A. OES School inspections. Pursuant to P.L. 28-45 § 4 (12), the OES inspected the following schools. Please be advised that the following discrepancies were observed on the day of the inspection and that GDOE has been requested to provide our office with the action taken or to be taken to rectify any such discrepancies.

I. Simon Sanchez High School.

- Missing, water stained, and/or moldy ceiling tiles at various parts of the campus. Ceiling tile in room 224 warped and frame appears to be falling.
- Various drinking water fountains not working, not working properly, and/or dirty. Drinking fountain located near room 204 is not properly secured to the wall.
- One toilet seat missing in the 2nd floor girls restroom located near band room.
- Observed evidence of ceiling leaks at various parts of the campus and at the gym.

- Floor drain in the 2nd floor boys restroom near room 214 is slow to drain.
- A/C unit not working or not working properly in classroom 12, 302, 119--not working since October 2010, & 415--not working since August 2010.
- Observed 36 students in room 415. According to the teacher, most of her classes exceed the maximum class size.
- Requires additional fire extinguisher based on size of room. Room requires house-keeping. Bare wood on structure that was recently installed in room. Broken glass mirror near large stainless steel sink, sink is dirty, and sink is clogged.
- Room 315 door jam with wood rot.
- Barn room ceiling tiles warped, various wood paneling in disrepair, A/C unit filters very dirty, one A/C unit not working, side metal door and door-jam severely rusted and in disrepair, and missing self-closing device on entrance door.
- Fast track classroom wood and tin canopy/awning with wood rot and mold.
- Mold problem in classroom 309. The teacher indicated that there is a mold problem in the classroom.
- Various classroom floors were observed with dirty/stained floors.
- Fire alarm system remains inoperable.

II. Talofoto Elementary School.

- Ceiling leak in classroom 6 when it rains. Teacher indicated that the problem has occurred for approximately one month and it has been reported.
- Ceiling leak in classroom 5 at the wall. Some floor tiles chipped.
- Various self-closing door devices missing or in disrepair.
- Storage exterior wall wood panel with wood rot.
- Toilet seats in disrepair. Toilet stall door hinge not properly secured.
- Crack on wall in room 14. Teacher indicated that when it rains, water can be seen coming from the crack in the wall.
- Ceiling leak in room 28, A/C unit not working properly and A/C leaks.
- Fire alarm system remains inoperable.

III. D.L. Perez Elementary School.

- School has been without a certified librarian for the past few years.
- Bare wood at various walkway canopies/awnings. Public Health cited this discrepancy in the March 2010 inspection report and it has not yet been rectified.
- Observed tie wire around various classroom ceiling light fixtures.
- Various classroom A/C units not working, not cooling properly, or leaking.
- Various classrooms with burned out light bulbs.
- O-wing girls restroom with two sinks not properly secured to wall mount and two sink faucets leak.
- Steady water leak from water pipe on the ground located at Y-wing near room 1. According to school officials the leak has been ongoing for approximately one month. The leak was reported to DOE maintenance sometime in early January 2011. DOE maintenance made an assessment shortly after the problem was reported but as of the date of our inspection, the problem has not yet been rectified.
- 4th sink P-trap damaged and one sink faucet leaks in I-wing boys restroom.
- Canopy/Awning at intersection of I-wing and the walkway with wood rot. This issue was previously cited in 2009 and has not yet been rectified.
- Water leaking at sink in classroom 40. According to school officials, water is possibly seeping through the walls from the sink's water pipes causing water to puddle on the classroom floor. School officials indicated that problem was first reported to maintenance in October 2009 and follow up work requests have been submitted.

- One urinal missing and one toilet not working in D wing boys restroom. Missing toilet tissue roller and toilet tissue not mounted in dispenser.
- Water fountain not working in D wing.
- Two toilet seats broken in girls D wing restroom.
- Two cafeteria A/C units leaking and one air curtain not working.
- Water fountain by room 16 with continuous stream of water flowing from bubbler.
- Wood rot on various areas of P wing canopy/awning.
- 2nd toilet stall door-jam with possible termite damage in P-wing girls restroom.
- 1st sink not properly secured to wall mount in P-wing boys restroom and wood rot on left side of room.
- Room 54 A/C unit not working, ceiling leak in corner of room, and self-closing door device not working properly.
- Fire alarm system remains inoperable.

IV. Jose Rios Middle School.

- Various gym roof leak and various roof insulation covering in disrepair causing insulation material to become exposed. This issue was previously cited in 2009 and it was most recently cited by Public Health in the April 2010 inspection report and it has not yet been rectified.
- Various classes/subjects exceed the maximum number of students provided for under the collective bargaining agreement. The issue of overcrowding in various classes at the school was brought to the attention of GDOE in September 2010. At that time there were approximately 103 Regular Classes among 29 different teacher's classrooms at different periods that exceeded the maximum size of 28 students. In addition, the various Non-regular Classes such as Art (maximum class size 24), Band/Chorus, & P.E., (maximum class size 28), are also experiencing an excess in the maximum class size. Student enrollment for Non-regular Classes such as Band/Chorus and P.E. may be greater than 28 provided the teacher requests the larger class size in writing with justification and the Principal and department chairperson concur. The law may need to be revisited to accommodate for the increase in student enrollment, any redistricting of attendance, and/or the expected increase in the overall population on Guam over the next few years. In any event, GDOE must consider any applicable fire safety issues for each particular classroom when a class size exceeds the ratio for any particular subject.
- Leak at A/C unit by storage room in the cafeteria.
- A/C units not working in room 15 and 23.
- A/C drip water draining onto walkway at the backside of the counselor's office.
- Courtyard: Standing water and slow to drain during heavy rains. Outside water faucet leaking in courtyard between counselor's office and cafeteria.
- Various student desk tops in disrepair. School officials were concerned that if the school was cited for student desks found in disrepair, they would be required to remove all such desks which would leave some students without a desk. School equipment, including student desks, are required to be in good repair at all times. Please note that in the event a citation is issued for desks in disrepair, a demerit score would be issued for such violation. It would then be for the school to decide how they wish to address such discrepancy. A citation is intended to identify a health, safety, or sanitary issue for which the school must rectify accordingly.
- No soap, no paper towel, bowl plunger left inside toilet bowl, and missing toilet tissue in some stalls of the 6th grade girls restroom.
- At approximately 11:15 a.m., the boys 6th grade restroom was closed. School officials indicated that such restroom remains locked during recess and lunch as a result of a shortage of personnel to properly supervise student activity. As a result of the restroom being locked, the 6th grade boys are directed to the 7th grade boys restroom.
- A majority of the fire extinguishers annual servicing date expires at the end of February 2011.
- Door knob and door-jam latch not closing properly on left front entrance door of classroom 25.
- Door appears to be binding making it difficult to close properly at classroom 33.

- No soap in the boys 8th grade restroom.
- Various classrooms with double keyed dead bolt locks on interior side of room. The Guam Fire Department code prohibits the use of such type of lock in educational institutions.
- School officials indicated that during heavy rains, water collects at various parts of the courtyard. As such, all storm drain paths need to be cleaned as necessary.
- Area next to the cafeteria cold storage container: Standing water on ground and trash on ground located just behind the concrete railing.
- Fire alarm system remains inoperable.

B. OES School inspections conducted with the SIT. The OES conducted inspections at the following schools with the assistance of DPHSS, GFD, and GEPA and noted the various discrepancies that pertain to the various health, safety, and sanitary provisions of the Fourteen Points. DPHSS is the only agency that issues demerit points for any violations discovered. Please be advised that the following discrepancies/violations were observed on the day of the inspection and that GDOE has been requested to provide our office with the action taken or to be taken to rectify any such discrepancies/violations.

I. Carbullido Elementary School. DPHSS issued a letter grade "A" with a total of 6 demerits for the school building and a letter grade "A" with a total of 4 demerits for the Cafeteria. During the inspection, GDOE managed to rectify some of the noted discrepancies before DPHSS issued their final inspection report.

1. DPHSS findings:

- Observed water draining from roof spouts and pooling on the ground at various areas of the campus.
- Observed various classroom doors throughout the school building with broken staples protruding from door surface.
- Observed gap/outer opening on rear door screen in cafeteria.

2. GEPA findings:

- Observed one Pacific Waste trash bin and one Lagu trash bin in disrepair. Observed the Lagu trash leaking onto the ground.
- Observed standing water next to the trash bin area and by the student pick-up and drop-off area.
- Storm drain inlets need cleaning.
- Observed outside water faucet valves (spigots) mounted too close to the ground.
- A/C water drain pipe leaking causing water to collect on the ground.
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3. GFD findings:

- Fire alarm system--fire alarm control panel (FACP)-- needs maintenance and interconnection, record of service annual, broken pull stations, and troubled FACP in room 22--indicates normal but still requires annual maintenance and service.
- Observed prohibited key lock device on interior doors in the office, room 1, room 12, and Head Start. Inward swing of cafeteria entrance screen doors prohibited.
- Exposed electrical wiring and missing breaker in cafeteria kitchen. Use of extension cord is limited to temporary use only.
- Rooms 2, 3, 26 and various other rooms require GFCI outlet required within 3 feet of a water source.
- Evacuation route should be posted in all rooms.
- Exit signs and emergency lights require illumination. (Typical in other rooms on campus.)
- Portable fire extinguisher needs proper mounting bracket.

- Hasp type lock device on exterior is unsafe for occupants.
- Lock down plan must be approved by GFD.
- Fire drills are required.
- Generator requires maintenance and service. Electrical transformer requires signage labeling.
- GFD issued a Notice of Hazard and Fire Watch imposed.

II. Agana Heights Elementary School. DPHSS issued a letter grade “A” with a total of 2 demerits for the school building and a letter grade “A” with a total of 6 demerits for the Cafeteria. During the inspection, GDOE managed to rectify some of the noted discrepancies before DPHSS issued their final inspection report.

1. DPHSS findings:

- Observed wood rot and build up of mold/mildew on awning/canopy near T-building classrooms.
- Observed presence of flies throughout cafeteria dining area.
- Observed cafeteria air curtain in disrepair.

2. GEPA findings:

- 2 hose bibs (water faucets) without back flow preventer device.
- Various hose bibs positioned within close proximity to the ground.
- Drain swale not maintained.
- Observed various school equipment being stored on campus.
- Drain swale needs to be provided in area from room 8 and 14 leading to ponding basin.

3. GFD findings:

- Fire alarm system inoperative. Notice of Hazard, Fire Watch.
- Exposed electrical wiring in storage room of kitchen and at panel A.
- Double key lock in room 2,14, and main office. This particular type of door lock device is prohibited in school buildings. (Interior of room shall not have deadbolt, door knob, or other device that requires a key or special device to open such device.
- Various Portable Fire Extinguisher (PFE) lacking monthly inspection and annual servicing. PFE must not have any obstruction within a circumference of 3 foot surrounding any PFE.
- Flammable liquids in storage in an approved container must not exceed 30 gallons.
- Inoperative walk-in freezer has door that is accessible and that can be easily opened and should be locked or locking device made inoperable such that the door cannot be locked.
- Locations of PFEs and location of any fire hydrants should be listed on the school's evacuation route.
- GFD issued a Notice of Hazard and Fire Watch imposed.

Note: Various monkey pod trees/rain trees located on campus may need to be significantly trimmed or cut down for various student health and safety concerns. School officials indicated that an assessment for removal and/or trimming of such trees has been performed and that scheduling of such work is pending.

III. MU Lujan Elementary School. DPHSS issued a letter grade “A” with a total of 4 demerits for the school building and a letter grade “A” with a total of 4 demerits for the Cafeteria. During the inspection, GDOE managed to rectify some of the noted discrepancies before DPHSS issued their final inspection report.

1. DPHSS findings:

- Observed drainage on awnings dislodged and plugged.
- Observed floors throughout the school building with dark stains.
- Observed door seals in chiller unit to be worn.
- Observed air curtains to be inoperable.

2. GEPA findings:

- Storm drain needs to be cleaned.
- Storm drain between the office and room 105 and by the stage must have screen installed.
- Ponding basin grounds needs to be maintained.
- Need to remove broken doors and vegetation by room 101.
- Water tank near room 106 needs to be removed.
- Standing water in front of room 117 and room 118. Swale should be provided for proper flow of any water.
- Back-flow preventers are required on all outside faucets.
- Standing water between head start and room 121. The water appears to be coming from the second floor. Proper drain system should be provided.
- No ventilation in storage room near room 123. Storage room should be properly ventilated.
- Vegetation on A/C units behind fast track area needs to be removed.
- One of two Pacific waste trash bin is leaking and needs to be replaced.
- Boxes next to trash bin need to be removed.
- Standing water near room 131. (Ground should be backfilled.)
- Old head-start building needs to be secured from rest of campus.

3. GFD findings:

- GFCI outlet required in kitchen serving area near sink.
- Fire alarm control panel (FACP) inoperable.
- Cracked face plate in electrical room.
- Missing ceiling tiles in storage room.
- Electrical line hanging from cafeteria to stage.
- Storage of combustibles in electrical room near room 101.
- FACP troubled in room 100.
- Key lock on interior of door room 102 and room 111.
- No tag on portable fire extinguisher (PFE).
- Discharged PFE in room 106, exit locked.
- Fire hose cabinet sealed/covered.
- Missing electrical outlet cover in room 111.
- Discharged PFE in 113/117 and no service tag.
- Fire hose cabinet covered near rooms 120, 213, 209, and 201.
- Extension cord for water fountain by room 118.
- Missing PFE in room 120.
- Lock down procedure must be approved by fire code official.
- Room 128 electrical panel needs bridge plate.
- Fire watch log and fire drill reviewed.

- Office area: key lock on interior, broken electrical face plate, enclosure obstructs pull station, & FACP troubled.
- Notice of hazard issued for FACP and hose cabinet.

IV. FBLG Middle School. DPHSS issued a letter grade “A” with a total of 4 demerits for the school building and a letter grade “A” with a total of 8 demerits for the Cafeteria. During the inspection, GDOE managed to rectify some of the noted discrepancies before DPHSS issued their final inspection report.

1. DPHSS findings:

- Observed awnings near E-quad in disrepair.
- Paint peeling throughout the school building.
- Observed one air condition unit not working in classroom J-3.
- Hot water not provided in the cafeteria employee rest room.
- Observed broken water heater being stored near walk-in chiller.

2. GEPA findings:

- Ensure all storm drain inlet screens are in good repair. Ensure that drain inlets are free from any obstruction or debris.
- Remove trash in front of cafeteria.
- Remove vegetation inside fence by power meter located at the main courtyard of the G building.
- Standing water from A/C unit at B building room 8. Ensure that A/C drip water is properly drained so as to not create a slip and fall hazard.
- Remove and properly dispose of broken elevator located at the back of the C building. The elevator has not been in service for approximately 11 years.
- Back flow preventer is required on all outdoor faucets.

3. GFD findings:

- Hose cabinet (stand pipe) in cafeteria needs hose and nozzle and requires service every 5 years.
- Extension cord is for temporary use only.
- Inoperative fire alarm system.
- LPG tank requires proper clearance from combustible materials (wood).
- LPG tank requires certification that it is free of leaks.
- GFCI outlet is required near a water source.
- Exposed wires, missing face plate, and missing ceiling tiles in cafeteria/kitchen.
- Freezer door is in disrepair. Freezer operation requires the walk-in door to be able to open from the inside.
- Inoperative emergency lights in cafeteria/kitchen.
- Exposed wiring in counseling office and at Bldg G—where clock is mounted (typical at other areas of campus).
- Key lock on interior of door prohibited (typical on other doors throughout the campus).
- Exposed wires in the mechanical electrical room at Bldg G.
- Evacuation route is required on emergency plans.
- Exit sign in gym not illuminated (typical at other exit signs throughout the campus).
- Missing portable fire extinguisher in gym.
- Fire extinguishers are required to be properly mounted.
- Auto sprinkler system needs annual servicing documentation.
- Exits must be operable from inside without keys or special knowledge.
- Exposed wires at various light fixtures in hallways.

- Electrical panel obstructed at B-5.
- Door lock broken at C-3.
- Notice of hazard issued for the following:
 - a. Inoperative fire alarm system.
 - b. Inoperative hose cabinet stand pipe.
 - c. Fire sprinkler system un-serviced.
 - d. Elevator access.
- Fire watch imposed.
- Fire drills must be logged.
- Fire watch log book must be maintained.

V. Adacao Elementary School. DPHSS issued a letter grade “A” with a total of 6 demerits for the school building and a letter grade “A” with a total of 0 demerits for the Cafeteria.

1. DPHSS findings:

- Observed that the sanitary toilet seat cover dispensers in all restrooms are not being used and that trash is being placed into some of the dispensers instead of into the trash receptacle. School officials indicated that such dispensers are not being stocked with the seat covers and that they have not been stocked since the school first opened. Because such dispensers are not being used, it was recommended that the school consider whether or not to remove such dispenser to prevent any unsanitary conditions such as trash being thrown into the dispenser. However, before any such dispenser is removed, determine whether or not such dispenser is required under the various codes including but not limited to any applicable building and/or plumbing code. The Guam School Sanitation Code does not require the use of such dispenser.

2. GEPA findings:

- Observed storm drain screen behind C- wing in disrepair.

3. GFD findings:

- Alarm panel indicates normal.
- Obstructions near fire extinguisher in library.
- Missing fire extinguisher in AV room.
- Fire extinguisher in mechanical room in C-wing needs to be mounted in hallway to meet the provision of 75 feet distance requirement for placement of fire extinguishers.
- Fire alarm certification documentation expired. Fire alarm system requires annual inspection and testing. GDOE personnel should ensure that the school's fire alarm system is inspected as necessary by the proper parties.

VI. Talofof Elementary School. DPHSS issued a letter grade “A” with a total of 6 demerits for the school building and a letter grade “A” with a total of 0 demerits for the Cafeteria. During the inspection, GDOE managed to rectify some of the noted discrepancies before DPHSS issued their final inspection report.

1. DPHSS findings:

- Observed walls and ceilings with paint peeling.
- Observed ceiling leaks in rooms 5, 6, 14, & 28.
- Missing self-closing door device.

2. GEPA findings:

- Septic tank area needs cleaning of vegetation.
- Drain system needs to be improved by room 26 and 27.

- Receipt for servicing of cafeteria grease trap and septic tank should be made available at the school and provided when requested.
3. GFD findings:
- Evacuation plans in order but should include area specified.
 - Fire alarm system non operational, numerous components of the system are broken. **Note:** GFD recommends to temporarily use stand-alone smoke detectors in all human occupied areas until such time as the main alarm system is repaired.
 - Double key lock dead bolts must be replaced with single key lock. This issue is typical throughout the campus.
 - Fire extinguishers need annual servicing. GFD inspectors indicated that the annual service date for all the fire extinguishers has expired. I recommend that school officials be required to examine their fire extinguishers as necessary to verify that the annual service date has not expired. Monthly monitoring of the fire extinguishers would enable school officials to quickly identify and report any issues found with their fire extinguishers including expiration of the annual service date. In addition, the GDOE Safety Office should develop a master list of all the schools, log the annual service dates for all fire extinguishers, and provide reminders to school officials in advance of the annual service expiration date. The GDOE Safety Office should also coordinate with the fire extinguisher vendor well in advance of the expiration date of the fire extinguishers or when fire extinguishers are reported in disrepair in order to ensure that a sufficient amount of properly working fire extinguishers are always made available in the schools. Proper planning and scheduling must be a priority concerning the availability of working fire extinguishers to ensure the safety of the students and others.
 - Cafeteria walk-in chill box door lock in disrepair. Must remove pad-lock latch from door.
 - Broken glass block on wall between main office and cafeteria.
 - Stage storage area and room 18: Missing and broken electrical outlet faceplates.
 - Veranda light fixtures need repair/fixtures covers missing and exposed wires.
 - Storage room and 27: Improper storage of combustibles/hazardous liquids.
 - Extension cords used as permanent power source.
 - Electrical panel missing breakers.
 - Main intercom system needs to be installed.
 - Notice of Hazard issued and Fire Watch imposed.

Note: Newly installed drinking water fountain concern. The newly installed water fountains operate in such a manner that when the electricity to such device is turned off or the cord is unplugged, the water fountain becomes non-functional. In other words the water fountain is rendered inoperable if there is no power to such device such that water cannot be dispensed from the bubbler even when the handles are engaged.

VII. JQ San Miguel Elementary School. DPHSS issued a letter grade “A” with a total of 10 demerits for the school building and a letter grade “A” with a total of 6 demerits for the Cafeteria. During the inspection, GDOE managed to rectify some of the noted discrepancies before DPHSS issued their final inspection report.

1. DPHSS findings:
- Observed a large hole in the ground near the stairway in front of counselor’s office.
 - Observed water leak in room 9.
 - Missing self-closing door device.
 - Kindergarten restroom facilities: Observed presence of mold on the ceilings and walls, light shields missing, hand washing sink counter tops in disrepair, and presence of mold inside hand washing sink cabinet. Both restrooms are in poor condition and such restroom facilities have been experiencing a serious problem with moisture/condensation for some

time which is contributing to the restrooms poor condition. The presence of mold growing in such area has been an ongoing problem for the school and should be addressed and rectified immediately. Please note that in 2008 the kindergarten restrooms were being renovated, in March 2009, the school reported that there were leaks in the restroom ceilings possibly causing the mold, in October 2010 our office reported that the restrooms were in poor condition, and shortly after October 2010, the restrooms were voluntarily closed by school officials as a result of various unsafe and unsanitary conditions. A proper assessment of such restroom must be conducted to determine the best course of action to ensure that such restrooms remain in a sanitary condition at all times.

- Water leak on sink handle at hand washing station of cafeteria.
- No soap provided in the cafeteria employee women's restroom.

2. GEPA findings:

- Standing water located behind the Chamorro Language office. Water observed to be coming from 2nd floor. Install proper drainage system.
- Various storm water drain screens need to be repaired and/or cleaned.
- Hole on the ground next to Mr. Juan Mesa's 1st grade class. Hole needs to be filled and vegetation removed.
- Septic tank needs pumping. Septic tank should be serviced as often as necessary. Frequent monitoring of the capacity of the tank should be conducted.
- Grease trap needs to be pumped. Grease trap should be serviced as often as necessary. Frequent monitoring of the capacity of the grease trap should be conducted. **Note:** A vendor who services grease traps arrived at the school during the inspection shortly after it was reported that the grease trap needed servicing.
- Receipts indicating servicing of septic tank and grease trap should be made available to the school and produced upon request as necessary.

3. GFD findings:

- Expired extinguishers. Ensure annual inspection and testing. Rooms A1, 27, 31, 11, 36, and cafeteria.
- Fire Hose Cabinets--class II need servicing. Such equipment is required to be serviced every five years.
- Exit lights needs to be illuminated in the kitchen and in the dining area.
- Faceplate missing for electrical junction box in library.
- Commercial cooking suppression system needs semi-annual inspection and testing. In other words, the cooking suppression system is expired and should be re-serviced immediately.
- Fire watch currently conducted according to provisions.
- Inoperative fire alarm system.
- Notice of Hazard issued.

VIII. Simon Sanchez High School.

1. DPHSS was not able to participate in the inspection on this day. Although DPHSS did not participate in the inspection, our office noted the following discrepancies.

- Water fountain in cafeteria by the lunch line is dirty.
- Water fountain by ROTC office clogged and not working properly.
- No hot water installed in the cafeteria employee's restroom.
- Water fountain across room 204 not properly secured to wall.
- Ceiling leak in hallway by room 213. Ceiling tiles missing.
- Water fountain by room 217 in disrepair and covered with bag.
- Boys first floor restroom located in the main office building was locked at approximately 10:20 a.m.

- Water fountain located by room 112 has a clogged drain.
 - Various parts of the floor in classroom 313 with wood rot and floor tiles missing.
 - Various gym ceiling leaks.
2. GEPA findings:
- Various storm drains missing appropriate screen.
 - Storage room 100 needs cleaning.
 - School equipment located near the parking lot next to the transformer must be removed.
3. GFD findings:
- Expired elevator inspection tag.
 - Portable fire extinguisher (PFE) needs service and mounting.
 - Double key lock in media room in the library.
 - Room 117-B PFE needs to be mounted, electrical outlet missing cover, & exit sign provided on door that is not an exit.
 - Double key lock in wood shop, missing ceiling tile, PFE needs mounting, exposed wires from appliance, missing breaker, partitions may need submittals.
 - Exposed wires in electrical room by 113, exit sign provided but it is not an exit, storage missing ceiling tile, & ordinary combustibles not organized.
 - Exposed wires in electrical room by 103, boxes combustibles, and exit 2-C has interior door handle with key lock.
 - Electrical face plate missing in band room. Band room may require second exit.
 - Double key lock in room 206. Loose romex wire in electrical room (wires/contact with sharp edge.)
 - Classroom 201 PFE sign but no PFE available.
 - Classroom 204 and 408 missing ceiling tile and PFE needs to be mounted.
 - Classroom 312 kitchen class K PFE needs servicing.
 - Classroom 45 exceeds occupant load. Teacher indicated that 36 students were present in such class and that other classes also exceed 28 students.
 - Double key door lock in classroom 319 and observed in other rooms.
 - Exposed wires or exposed electrical outlet in room 313 and other rooms.
 - Fire alarm system inoperative.
 - Notice of Hazard issued.
 - Fire watch to be continued.
 - Recommended to consider automatic sprinkler system and/or stand pipe fire hose cabinets.



Office of the Education Suruhanu (Ombudsman)
An Entity of the Office of the Attorney General

Email: educationsuruhanu@guam.gov
 Web Address: www.guamlcgislature.com

126 Ricardo J. Bordallo Governor's Complex, Adelup
 P.O. Box 2950
 Hagatna, Guam 96932